



## Matching Grants Report to The Rotary Foundation

The Rotary Foundation  
One Rotary Center  
1560 Sherman Ave.  
Evanston, IL 60201, USA  
Fax: 847-866-9759  
E-mail: grants@rotary.org

The primary partner Rotary clubs/districts must submit Progress Reports every twelve months during project implementation. The Final Report is due two months after completing the project.

### Project Information

Matching Grant Number 71735 Project Country Cairo - Egypt

Progress report  Final report Reporting Period from Sep – 2010 to July - 2011

Host Partner Rotary Club: Giza North District: 2450

International Partner Rotary Club: Munchen Land District: 1840

### Project Narrative

1. Briefly describe the project.

a. What were your original objectives?

- Teaching 60 ladies between the age of 20 to 40 how to read and write using the CLE technique in 7 months.
- Give these ladies a vocational training on Sewing in three months time.
- Arrange 8 awareness sessions to be given during the studying period.

b. What was actually accomplished? (Photographs can help to tell your story. Please submit any action photos that you have that show beneficiary participation and demonstrate Rotarian involvement in the project. Please also indicate the name of the photographer.)

- 60 ladies went through the teaching process and succeeded the final exam.
- 30 of these ladies took the vocational training on sewing for two months.
- 3 awareness sessions were given.

#### **Pictures are attached**

c. When and where did the project take place, and who were the beneficiaries?

The project took place in an area named Embaba in Cairo Egypt. This is considered one the poor areas in Cairo. The beneficiaries were the ladies who are from the same area and the Youth Center of Embaba where the sewing classes took place and it was granted the sewing machines.

2. Scope change. If the project was changed, how and why was it changed?

The project didn't endure any scope change.

## Rotarian Involvement and Oversight

---

3. How did Rotarians manage and oversee the project?

The club have been divided into two teams, one team took over the process of following up with the students and the teachers needs and progress of education.

The other group was responsible of the financials and of purchasing the needed stationary, books, desks, etc.

From the first team Nourhan was assigned to present monthly report about the progress of the work done , from the teachers perspective & progress of education from the students perspective.

From the second team Iman was to present a quarterly report with all the expenses and the purchases that were needed for this period.

Both report are combined together to create one final quarterly report that was sent the International partner with picture taken from the classes.

4. How many Rotarians from the host partner club participated in the project? 7

5. In what way did the host Rotarians participate in the project? Please list all non-financial involvement.

1- Project design, 2- follow up with the project implementation, 3- select targeted girls & women, 4- Select and train teachers on the CLE training, 5- follow up the teaching process and the progress of the girls. 6-provide awareness sessions and arrange to make available professional doctors ( pediatric, gynecologist and general health), 7-co-ordinate with international partner by email and share photos, and 8-publicize the project locally and with the District. The project was published in two national newspapers ( Al Ahram ) and ( El Youm El Sabea ). 9- conduct monthly evaluation to the performance of the teachers, 10- weekly visits to the classes to track educational progress of

6. How many Rotarians from the international partner club participated in the project? 3

7. In what way did the international Rotarians participate in the project? Please list all non-financial involvement.

1- Participate in project design 2-Maintain a periodical Correspondence about the project progress during the different phases of the project, 3. Organize a committee to oversee the project and correspond with the Host partner, 5-Publicized the project,  
2- The international club paid a personnel visit to the site of the project two times one before the beginning of the project and one after the project was done the Rotarians involved are Helm Andreas Heigl and Dr. Frank Müller-Römer

## Community Impact

---

8. How many people benefited from the project? 160

9. What was the impact of the project on the beneficiaries?

1- The students can now read and write and they are going to continue their education in a regular elementary school – ( grade 7 ).

2- They have learned how to sew & were awarded a sewing machine which gave them a means to earn their living and to raise the income of their families.

- 3- The Youth center where the sewing classes took place was granted all the sewing machines which will give them the chance to start training other girls.
- 4- All the teachers involved in teaching using the CLE technique were certified, which will allow them to participate in other programs hence raise their working experience and income.
- 5- Some of the ladies who took the sewing training, made simple dresses for their children and others started already selling some small items to their neighbors.
- 6- Behavior of the students is more dignified, they got more aware of the importance of being in a clean environment.
- 7- Some of them are mothers and they have children at schools now they can help them with their homework.
- 8- Officially they are certified as literate. And they apply for work at any factory or shop.

10. What are the expected long-term community impacts of the project?

- 1- The youth center will start a new sewing training term for other girls from the same area – Embaba and using the sewing machines that were provided to them during the project. This should start in September 2011.
- 2- The teachers who were provided the CLE training will use this technique in other literacy classes that would also start next September 2011.
- 3- This would gradually reduce the number of illiterate females in this specific area where number of female illiteracy is high.

## Financial Statement

Currency Used: Egyptian pound ( LE) Exchange Rate: 5.60 LE = 1 USD

### 11. Income

Sources of Income	Currency	Amount
1. TRF Matching Grant Award and Contributions	LE	110,000
2. Other Income (identify):	---	---
3. Other Income (identify):	---	---
4. Interest Income (if any):	----	---
<b>Total Income:</b>		<b>110,399</b>

### 12. Expenses (add rows as needed)

Budget Items	Name of supplier	Currency	Amount
1. Salaries	6 teachers+ supervisors	LE	14560
2. Stationery	S&A	LE	6000
3. Sewing machines	Singer	LE	45000
4. Sewing tools and tables	Tawheed we noor	LE	5200
5. Finishing and painting works	Faiez contracting	LE	15000
6. printed giveaways	Obiekan co.	LE	5300
7. Educational materials and advertizing expenses	Various suppliers	LE	2400
8. Cleaning, transportation ,renting and final graduate's gifts.	-----	LE	19000
<b>Total Expenses:</b>		<b>LE</b>	<b>112,460</b>

**13. Bank Statement** - A bank statement that supports the above statement of income and expenses must be attached to this report.

**Important – please read:**

- For final reports, if there is less than US\$200 remaining, please spend it on eligible items. If there is more than US\$200 remaining, it must be returned to The Rotary Foundation. [Note: In India, government rules require that all unutilized funds be returned to the Rotary International South Asia Office.]
- For grant awards over US\$25,000, attach an Independent Financial Review to each progress report and the final report.
- Keep all original receipts for at least five years, or longer if required by local law. Do not send receipts to TRF unless requested by staff.
- If your project involves a revolving loan fund you will need to visit the Rotary website at 'www.rotary.org' to download the Report Supplement for Revolving Loan Grants.

**14. Certifying Signature** – Either the Host or International Partner must certify the report. If the grant is club sponsored the current club president must certify the report and if the grant is district-sponsored the district grants subcommittee chair must certify the report.

By signing this report, I confirm to the best of my knowledge that these Matching Grant funds were spent according to Trustee-approved guidelines and that all of the information contained herein is true and accurate. Original receipts for all expenses incurred will be kept on file for at least three years, or longer if required by local law, in case they are needed for auditing purposes. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Print Name: HESHAM EL TATAWY	Signature: 	Date: 01/01/2012
Rotary Title: CLUB PRESIDENT	Club: GIZA NORTH	District: 2450

In our effort to improve our grant program, we'd appreciate your feedback on the following questions:

**A. Rotary Impact –select all that apply**

<input checked="" type="checkbox"/>	Our club or district's international Rotary connections are stronger as a result of this project.
<input type="checkbox"/>	Club membership has increased as a result of this project.
<input checked="" type="checkbox"/>	Visibility of Rotary in our community has increased.
<input checked="" type="checkbox"/>	Our club's awareness of the needs in our community has increased.
<input type="checkbox"/>	Volunteer activity in our club or district has expanded.
<input checked="" type="checkbox"/>	Our club or district is more active in pursuing Foundation grants and Rotary programs.
<input type="checkbox"/>	Awareness of the needs in our community has increased among Rotarians in other countries.
<input type="checkbox"/>	Participation in this Matching Grant has not changed our club or district in any significant way.

**B. Project Sustainability – select all that apply**

<input checked="" type="checkbox"/>	The project will continue to function without Foundation funds.
<input checked="" type="checkbox"/>	Equipment purchased with grant funds is being maintained with local materials and expertise.
<input checked="" type="checkbox"/>	If training was a component of the project, trainees are using their knowledge and skills.
<input checked="" type="checkbox"/>	This project has provided community members with the skills, knowledge, or institutions that will allow them to help themselves.
<input type="checkbox"/>	The community has initiated additional projects related to the same or similar problems.
<input type="checkbox"/>	The project has not been sustainable.

**C. Suggestions**

Given your experience, do you have suggestions to improve the Matching Grants program?

- 1- The paper work and editing of the matching grant form takes too long until it is approved, if these processes can be reduced.

If your project clearly demonstrates Rotarian involvement and is worthy of publication, please complete an RI Newstip Form, available on the RI website at [www.rotary.org](http://www.rotary.org). Please attach action photos showing the beneficiaries or showing active Rotarian involvement and indicate the name of the photographer.

---

**Report Checklist**

**Does your report include the following?**

<input checked="" type="checkbox"/>	Time period of reporting
<input checked="" type="checkbox"/>	How and what the project accomplished
<input checked="" type="checkbox"/>	Rotarian participation, oversight and management
<input checked="" type="checkbox"/>	Rotary impact
<input checked="" type="checkbox"/>	Itemized report of income and expenses
<input checked="" type="checkbox"/>	A bank statement
<input checked="" type="checkbox"/>	Certifying signature
<input type="checkbox"/>	Independent Financial Review for grant awards of US\$25,001 or more

**Have you done the following?**

<input checked="" type="checkbox"/>	Made copies of the report for both the host and international partner
<input type="checkbox"/>	Returned surplus funds over US\$200 (except in India where all unutilized funds must be returned)
<input checked="" type="checkbox"/>	Made a file to store the report and receipt copies for three years or longer if required by local law